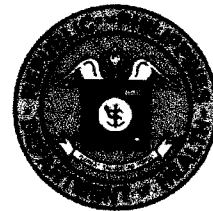




Republic of the Philippines  
Department of Health  
**SAN LAZARO HOSPITAL**  
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## **TERMS OF REFERENCE**

### **FOR THE PROCUREMENT OF SERVICE PROVIDER FOR TRANSPORT, TREATMENT, STORAGE AND DISPOSAL OF INFECTIOUS AND HAZARDOUS WASTE DESCRIBED UNDER R.A. 6969 FOR CY 2021**

#### 1. RATIONALE:

San Lazaro Hospital is a National Tertiary Government hospital mandated as the National Referral Center for Infectious Diseases and Tropical Medicine. It has an authorized 500 bed capacity and catering to more than 1,000 OPD patients on a daily basis. It has around 42 buildings situated within the San Lazaro Compound found at Quiricada St., Sta. Cruz, Manila. The premises are surrounded by walls in a land area of 10,234 sq. Meters. The waste generated within the hospital premises are categorized into general (dry and wet), sharps, pathological, infectious, pharmaceutical and toxic waste as classified - used fluorescent/incandescent bulb, ink/toner empty cartridges and used industrial and cooking oil including sludge.

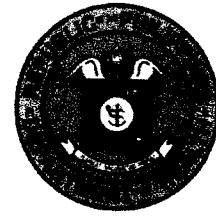
#### 2. Project Objectives:

The primary objectives of the project: **Procurement of Service Provider** for Transport, Treatment, Storage and Disposal of Infectious and Hazardous wastes described under RA6969 are;

- To ensure compliance with the statutory and regulatory requirements of Republic Act No.6969 "An Act to Control Substances and Hazardous and Nuclear Waste"(1990)
- To ensure compliance to DOH-WHO Healthcare Waste Management Manual of 2012 and Infection Control policies, rules and regulations.
- To ensure the compliance to the standards required under ISO **9001:2015** and the image of the hospital as "**Ospital na Malinis at Mabango**" is sustained.

#### 3. Scope of Works:

- 3.1 The undertaking shall consist of the provision of service provider for the collection, transport, treatment, storage and disposal of infectious and hazardous waste as described under RA 6969.
- 3.2 The collection, transporting, treatment, storage and final disposal of hazardous healthcare waste generated by **San Lazaro Hospital** as the "**GENERATOR**" shall include the following type of waste;

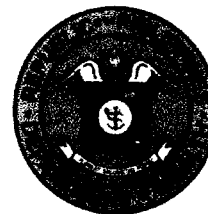


4. Based on GPPB resolution No. 24 s.2007 dated September 28,2007, the following technical parameters must be complied by the **SERVICE PROVIDER**:
- Stability - number of years in providing services as **Transport, Treatment and Disposal as SERVICE PROVIDER** is at least three (3) years with at least Very Satisfactory Performance provided by the client hospital;
  - Liquidity of the **SERVICE PROVIDER** - there is no derogatory record relative to delay or non-payment of salaries of workers, with established organizational structure, with highly qualified personnel including membership to any accrediting body required by law. The following information shall be required as Eligibility requirement documents:
    - a. Statement of on-going and completed contracts for the past three(3) years
    - b. Occupational and Health Safety plan and environmental considerations
    - c. Types of quantity of waste treatment equipment/devices being used
    - d. Location of infrastructure/site of treatment plant
    - e. Copy of Regulatory and Statutory licenses and permits
  - Resources - Number of transport trucks conforming to the standards set by the EMB-DENR and the LGU accrediting agencies with license to operate as Transporter, Treater and Disposal. Number of manpower trained to do the required services, treatment equipment and methodology to be used duly approved by EMB-DENR and certificate of conveyance with **Engineered Sanitary Landfill for final disposal**.
  - Transport, Treatment and Disposal Plan - based on the ocular inspection conducted prior to the schedule public bidding, the proposed TTSD plan for San Lazaro Hospital shall be part of the technical requirements;
  - Certification of Ocular Inspection must be attached and included in the technical proposal.
5. Grounds for the termination or cancellation of this Contract of Services shall include the following:
- 5.1 Violation of the rules and regulations set by the hospital;
  - 5.2 Unsatisfactory services rendered by the SERVICE PROVIDER;
  - 5.3 Non-compliance of the terms and conditions indicated in the contract of services;
  - 5.4 Commission of any infractions as defined in the civil, criminal and labor code and other pertinent laws of the Philippines.



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6. Any major misdemeanors reported to be committed by the SERVICE PROVIDER workers shall be ground for the Suspension or Debarment of the Person or even the SERVICE PROVIDER in transacting with SLH;
7. The **Validity of the Contract of Services** for Transport, Treatment and Disposal of Infectious and Hazardous waste shall be for **One(1) year but renewable every month subject to a Very Satisfactory Performance rating** until such time that the new contract has been made as per GPPB Resolution No. 24-2007 dated September 8, 2007 entitled Guidelines on the Procurement of Security and Janitorial Services;
8. SLH however reserves the right to terminate the Contract even before it's expiry date upon due written notice to the SERVICE PROVIDER for at least thirty (30) calendar days before its termination.
9. The foregoing terms and conditions shall form part of the CONTRACT OF SERVICE to be issued to winning bidder. The SERVICE PROVIDER is enjoined to strictly observe all the terms and conditions stated herein.
10. San Lazaro Hospital through its Bids and Awards Committee (BAC) reserves the right to reject any or all the bids, to waive any defect and accepts such bid(s) as maybe considered most advantageous to the government and it reserves the right to rescind the contract and debar the agency from entering in future bids including the confiscation of the bidder's security or Performance Bond.

NOTE: Prospective SERVICE PROVIDER may submit proposal based on the result of the ocular inspection done on site.

Prepared by:

Approved:

  
**TIRSO L. VILLACARLOS, MGM**  
OIC, General Services Department

  
**AIDA DC CALMA, CE, SE, MSME**  
Chief Administrative Officer