



**REQUEST FOR QUOTATION  
ALTERNATIVE METHOD OF PROCUREMENT**

Sir/Madam:

DATE: \_\_\_\_\_

Please give your quotation at Government price on the following articles/materials urgently needed to be purchased.

ITEM	QTY.	UNIT	ITEMS DESCRIPTION	ABC		SUPPLIER'S PRICE OFFER	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	6	pc	<b>Sofa, 2 seater</b> - Two (2) seater sofa, measures (+/-10 cm): L 170cm x W 85cm x H 85cm, made from quality leather material, black in color	15,000.00	90,000.00		
2	4	pc	<b>Sofa, 3-seater</b> - Three (3) seater sofa, measures at least (+/-10cm): L 225cm x W85cm x H 85cm, made from quality leather material, black in color	15,000.00	60,000.00		
3	2	pc	<b>Steel Locker, Three-door</b> - Three door steel locker cabinet, fabricated metal, dimension (+/-20mm): 1143 (W) x 381(D) x 1828(H) mm, light grey in color, with lock and key, with 3 compartment (hang laboratory gown, space for bag and space for shoes)	15,000.00	30,000.00		
4	6	pc	<b>Steel Locker, Six-door</b> - Six door steel locker cabinet, with 2 compartment. Fabricated Metal, Dimensions (+/-20 mm): 1143(W) x 381(D) x 1828(h) mm, light grey in color with lock and key	15,000.00	90,000.00		
5	8	pc	<b>High Table with 4 Stool</b> - Rectangular high table, anti-skidding, anti-scratch and easy cleaning table surface, Dimensions (+/-10cm): H 87 x W 100 x D 60 cm, made from quality hardwood materials, Bar stool dimensions (+/-10cm): H 57 x W 32 x D 32 cm, padded seat	15,000.00	120,000.00		
Page 1 of 2							
<b>Documentary Requirements</b>							
1. Mayors/Business Permit (CTC)							
2. Philgeps Registration							
3. Income/Business Tax Return							
4. Omnibus Sworn Statement							
VAT Inclusive :							

**Important:**

- 1.) This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER.
- 2.) A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall therefore be subjected to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder.
- 3.) The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the canvass.

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

**DOMINICK M. DIAZ, MGM**  
Head, Procurement Department

**Rowena A. Rodriguez**  
Canvasser

Note: For verification please contact us at 8711-6973 loc. 138



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ITEM #	QTY.	UNIT	ITEMS DESCRIPTION	ABC		SUPPLIER'S PRICE OFFER	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
6	6	pc	Table, side table, side table, Dimension (+/- 10cm): L 50 x W 40 x H 75, made from glass/metal material to complement center table	10,000.00	60,000.00		
7	4	pc	Table, center, center table, Dimensions (+/- 10cm): L 110 x W 55 x H 50 center table, made from glass/metal material, to complement side table	15,000.00	60,000.00		
8	30	pc	Table, clerical/office, beige/light in color, Dimension (+/- 2"): L 27.5 inch x W 47.5 inch x H 29.5 inch, with center drawer, with one(1) movable mobile pedestal in 3 drawer with central lock mechanism, steel frame	12,000.00	360,000.00		
9	4	pc	Table executive/office with side table, main table dimension (+/- 10mm): L 1600 mm x D 800 mm x H 760 mm, side table dimension (+/- 10 mm): L 1500 mm x D 450 x H 750, with one wooden movable mobile pedestal in 3 drawer with central lock mechanism, with at least 2 grommet, made from any Quality laminated material, stain resistant	15,000.00	60,000.00		
10	2	pc	Table, equipment, Equipment table, Dimensions (+/- 20 mm): L 2500 mm x W 810 mm x H 910 mm made from wood/stainless steel, acid/alkali resistance, anti corrosion table top with reagent shelf	15,000.00	30,000.00		
<b>TOTAL</b>					<b>Php 960,000.00</b>		
Page 2 of 2							
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