



**REQUEST FOR QUOTATION
ALTERNATIVE METHOD OF PROCUREMENT**

Sir/Madam:

Please give your quotation at Government price on the following articles/materials urgently needed to be purchased.

ITEM #	QTY.	UNIT	ITEMS DESCRIPTION	ABC		SUPPLIER'S PRICE OFFER	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
	1	LOT	Provision and Installation of Double-Leaf Metal Flush Door with Viewing Glass	54,656.00	54,656.00		
	1	LOT	Provision and Installation of Floor Huge Door Closer	10,080.00	10,080.00		
			REQUIREMENTS: THREE (3) SETS IN THREE (3) SEPARATE SEALED ENVELOP	TOTAL:	64,736.00		
			1. Price Quotation				
			2. PHRGEPS Certificate (CERTIFIED TRUE COPY with NAME, DESIGNATION and SIGNATURE)				
			3. Mayors Permit (CERTIFIED TRUE COPY with NAME, DESIGNATION and SIGNATURE)				
			4. SEC/DTI Registration (CERTIFIED TRUE COPY with NAME, DESIGNATION and SIGNATURE)				
			5. Business/Income Tax Return (CERTIFIED TRUE COPY with NAME, DESIGNATION and SIGNATURE)				
			6. Omnibus Sworn Statement - NOTARIZED				
			SUBMISSION: December 29, 2020 @ 10am at Procurement Department				
			VAT Inclusive :				

Important:

- 1.) This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER.
- 2.) A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall therefore be subjected to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder.
- 3.) The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the canvass.

Name of Company: _____
Address: _____
Telephone #: _____
Authorized Representative: _____

DOMINICK M. DIAZ, MGM
Head, Procurement Department

CARL MELVIN T. GALIN
Canvasser

Note: For verification please contact us at 8711-6973 loc. 138