



**REQUEST FOR QUOTATION  
ALTERNATIVE METHOD OF PROCUREMENT**

**Sir/Madam:**

Please give your quotation at Government price on the following articles/materials urgently needed to be purchased.

ITEM #	QTY	UNIT	ITEMS DESCRIPTION	ABC		SUPPLIER'S PRICE OFFER	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	20	roll	Master for Riso (CV3230)	2,900.00	58,000.00		
2	50	bot	Ink for Riso (CV3230)	2,200.00	110,000.00		
				TOTAL :	<b>168,000.00</b>		
			<b>Requirements:</b> <b>(3 sets in 3 separate sealed Enveloped)</b>				
			1. Philgeps Platinum Cert. or Red				
			2. SEC/DTI Registration				
			3. Income tax return				
			4. Mayor's Permit				
			All Requirements must have Stamp of Certified Truecopy with your name and Signature				
			<b>VAT Inclusive :</b>				

**Important**

- 1.) This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER.
- 2.) A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall therefore be subjected to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder.
- 3.) The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the canvass.

Name of Company:

Address:

Telephone #:

Authorized Representative:

**DOMINICK M. DIAZ, MGM**  
Head, Procurement Department

**Mhelet S. Beñales**  
Canvasser

Note: For verification please contact us at 8711-6973 loc. 138