



**REQUEST FOR QUOTATION
ALTERNATIVE METHOD OF PROCUREMENT**

Sir/Madam:

Date: November 25, 2020

Please give your quotation at Government price on the following articles/materials urgently needed to be purchased.

ITEM #	QTY.	UNIT	ITEMS DESCRIPTION	ABC		SUPPLIER'S PRICE OFFER	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	3	unit	Computer Desktop				
			1. Branded and Brand new	55,000.00	165,000.00		
			2. Processor: Intel Core i5, 9th gen. (at least) Processor (at least) Processor base Frequency 1.6 GHz (at least)				
			3. Display: 21 in Full HD 16.9 aspect ratio, LED (at least)				
			4. Memory: 8GB RAM (at least), upgradeable				
			5. Hard Disk: 1TB SATA / 512 GB SSD (at least)				
			6. Disc Drive: 8x DVD Writer SATA, Internal (at least)				
			7. Network: Gigabit Ethernet, 10/100/1000				
			8. Video Graphics; 2 GB dedicated graphics (at least)				
			9. Pointing Device: USB Optical Mouse with pad				
			10. Input Device: USB Standard full-sized USB Keyboard with numeric keypad				
			11. Computer Case: Tower Type (not slim type)				
			12. Operating System: Pre-loaded with Windows 10 Professional (64-bit, OEM), or higher				
			13. Warranty: Minimum of 1 year for software/OS, hardware/parts and service/labor on on-site within Metro Manila				
			Requirements: (3 sets in 3 separate sealed Enveloped)				
			1. Philgeps Platinum Cert. or Red				
			2. SEC/DTI Registration				
			3. Income tax return				
			4. Mayor's Permit				
			All Requirements must have Stamp of Certified Truecopy with your name and Signature				
			Deadline of submission on Procurement Department 2020 @ 10:00AM on				
			VAT Inclusive :				

Important:

- 1.) This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER.
- 2.) A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall therefore be subjected to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder.
- 3.) The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the canvass.

Name of Company:

Address:

Telephone #:

Authorized Representative:

DOMINICK M. DIAZ, MGM
Head, Procurement Department

Mhelet S. Behales
Canvasser