



Republic of the Philippines
Department of Health
SAN LAZARO HOSPITAL
Manila, Philippines



REQUEST FOR QUOTATION
ALTERNATIVE METHOD OF PROCUREMENT

Sir/Madam:

Please give your quotation at Government price on the following articles/materials urgently needed to be purchased.

ITEM #	QTY.	UNIT	DESCRIPTION OF ARTICLES	UNIT COST	TOTAL COST	PRICE OFFER
1	50	bot	Stamp Pad Ink	24.63	1,231.36	
2	10	rls	Acetate Thickness	137.68	1,376.80	
3	50	box	Carbon Film black 210x297	98.82	4,941.00	
4	50	box	Carbon Film black 216x330	98.82	4,941.00	
5	4	box	Continuous Form 3ply short carbonless	596.81	2,387.24	
6	1	bundle	Looseleaf Cover	670.70	670.70	
7	100	pad	Note Pad 2x3	26.06	2,606.00	
8	100	pad	Note Pad 3x4	26.06	2,606.00	
9	100	pad	Note Pad 3x3	26.06	2,606.00	
10	50	pad	Paper Pad ruled 216x330	48.78	2,439.00	
11	300	book	Record Book 300pp	50.72	15,216.00	
12	300	book	Record Book 500pp	61.72	18,516.00	
13	180	pack	Battery Dry Cell AA	19.73	3,551.40	
14	180	pack	Battery Dry Cell AAA	19.50	3,510.00	
15	10	pack	Battery Dry Cell D	88.40	884.00	
16	180	rls	Tape Masking 1"	25.12	4,521.60	
17	60	rls	Tape Masking 2"	18.20	1,092.00	
18	100	rls	Tape Transparent 1"	9.10	910.00	
19	80	rls	Tape Transparent 2"	18.20	1,456.00	
20	40	rls	Plastic Twine	50.06	2,002.40	
				TOTAL:	77,464.50	
			REQUIREMENTS: (4 SETS IN 4 ENVELOPE EACH)			
			1. Price Quotation			
			2. PHRGEPS Certificate (CERTIFIED TRUE COPY with NAME and SIGNATURE)			
			3. Mayors Permit (CERTIFIED TRUE COPY with NAME and SIGNATURE)			
			4. SEC/DTI Registration (CERTIFIED TRUE COPY with NAME and SIGNATURE)			
			5. Business/Income Tax Return (CERTIFIED TRUE COPY with NAME and SIGNATURE)			
			6. NOTARIZED Omnibus Sworn Statement			
			SUBMISSION: Oct. 8, 2020, 10am at Procurement Department			
			VAT Inclusive :			

Important:

1 This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER.

2 A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall therefore be subjected to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder.

3 The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the contract

Name of Company: _____