



**REQUEST FOR QUOTATION  
ALTERNATIVE METHOD OF PROCUREMENT**

Sir/Madam:

DATE: August 20, 2020

Please give your quotation at Government price on the following articles/materials urgently needed to be purchased.

ITEM #	QTY.	UNIT	ITEMS DESCRIPTION	ABC		SUPPLIER'S PRICE OFFER	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	5	pcs	Rice Cooker	10,000.00	50,000.00		
			* 50 cups				
			*Gas Type				
			* Keep warm feature				
			* Non stick coating inner pot				
			* Heavy Duty				
			* Adjustable control heat				
			* Japan Made				
			Requirements: (3 SETS IN 3 SEPARATE SEALED ENVELOPE)				
			1. PHILGEPS Certificate (certified true copy ) w/ complete name and signature				
			2. Registration Certificate (SEC/DTI) (certified true copy)				
			3. Mayor's/ Business permit (certified true copy)				
			4. Income Business Tax Return/ Tax clearance (CTC)				
			5. Omnibus Sworn Statement ( Notarized)				
			. Date of Submission is on September 2, 2020 at 10:00 am at procurement department				
			TOTAL		<b>50,000.00</b>		
			VAT Inclusive :				

**Important:**

- 1.) This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER.
- 2.) A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall therefore be subjected to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder.
- 3.) The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the canvass.

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

**DOMINICK M. DIAZ, MGM**  
Head, Procurement Department

**MITCHELLE M. CAWAT**  
Canvasser

Note: For verification please contact us at 8711-6973 loc. 138