



**REQUEST FOR QUOTATION
ALTERNATIVE METHOD OF PROCUREMENT**

Sir/Madam:

DATE: August 24, 2020

Please give your quotation at Government price on the following articles/materials urgently needed to be purchased.

ITEM #	QTY.	UNIT	ITEMS DESCRIPTION	ABC		SUPPLIER'S PRICE OFFER	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	1	set	Provision and Installation of Table Top Acrylic Shield Work Station 1550mmL x 400mmW x 1000mmH	6,000.00	6,000.00		
2	1	set	Provision and Installation of table top Acrylic Shield Workstation 945mmL x 400mmW x 1000mmHprovision	7,000.00	7,000.00		
3	1	set	Provision and Installation of full Length Acrylic Shield Workstation 1722mmL x 1760mmW x 1800mmH	18,000.00	18,000.00		
4	1	set	Provision and Installation of full Length Acrylic Shield Workstation 1926mmL x 1646mmW x 1800mmH	19,250.00	19,250.00		
			Requirements:	TOTAL:	50,250.00		
			1. Philgeps Platinum Cert. or Red				
			2. SEC/DTI Registration				
			3. Income tax return				
			4. Mayor's Permit				
			5. Omnibus Sworn Statement				
			All Requirements must have Stamp of Certified Truecopy with your name and Signature				
			Deadline of submission on September 01, 2020 @ 10:00AM on Procurement Department				
			VAT Inclusive :				

Important:

- 1.) This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER.
- 2.) A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall therefore be subjected to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder.
- 3.) The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the canvass.

Name of Company: _____

Address: _____

Telephone #: _____

Authorized Representative: _____

DOMINICK M. DIAZ, MGM
Head, Procurement Department

MHELET S. BENALES
Canvasser

Note: For verification please contact us at 8711-6973 loc. 138