



**REQUEST FOR QUOTATION  
ALTERNATIVE METHOD OF PROCUREMENT**

Sir/Madam:

Please give your quotation at Government price on the following articles/materials urgently needed to be purchased.

ITEM #	QTY.	UNIT	ITEMS DESCRIPTION	ABC		SUPPLIER'S PRICE OFFER	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
6	5	pieces	Minifuge	27,500.00	137,500.00		
			(see attached Bill of Quantities)				
			REQUIREMENTS: IN Three (3) SEPARATE SEALED ENVELOPE (Certified Truecopy w/name and sign)				
			1. PRICE QUOTATION				
			2. Philgeps Certificate				
			3. Mayor's / Business Permit				
			4. SEC / DTI Registration				
			5.B.I.R / I.T.R				
			6. Notarized Omnibus Sworn Statement				
			Submission: July 23, 2020 @ 10:00 AM at Procurement Department				
			<b>VAT Inclusive :</b>				

**Important:**

- 1.) This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER.
- 2.) A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall therefore be subjected to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder.
- 3.) The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the canvass.

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

  
**DOMINICK M. DIAZ, MGM**  
Head, Procurement Department  
  
**Mhelet S. Beñales**  
Canvasser

Note: For verification please contact us at 8711-6973 loc. 138