Republic of the Philippines
Department of Health
SAN LAZARO HOSPITAL
Manila, Philippines

REQUEST FOR QUOTATION
ALTERNATIVE METHOD OF PROCUREMENT

Sir/Madam:

Please give your quotation at Government price on the following articles/materials urgently needed to be purchased.

ITEM #	QTY.	UNIT	DESCRIPTION OF ARTICLES	UNIT COST	TOTAL COST	PRICE OFFER
1	250	booklets	**Charge Slip OPD**	290.00	72,500.00	
			charge slip for out-patient; size: 8 1/2 x 3 3/4; 100 forms per booklet			
			REQUIREMENTS: (3 SETS IN SEALED ENVELOPE)			
			1. PhilGeps Certificate (Platinum) (certified true copy)			
			2. Registration Certificate (SEC/DTI) (certified true copy)			
			3. MAYOR'S / BUSINESS PERMIT (certified true copy)			
			4. INCOME BUSINESS TAX RETURN (certified true copy)			
			5. OMNIBUS SWORN STATEMENT (3 sets/original copy)			
			VAT Inclusive :			

Important:

1. This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER.

2. A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall thererfore be subjected to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder.

3. The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of thr canvass.

Name of Company:_____

Adress:_____

Telephone #:_____

Authorized Representative:_____

Note: Kindly Fax the Quotation at 711-6973

DOMINICK M. DIAZ, MGM
Head, Procurement Department

CARL MELVIN T. GALIN
Canvasser