



**REQUEST FOR QUOTATION  
ALTERNATIVE METHOD OF PROCUREMENT**

DATE: June 8, 2020

Sir/Madam:

Please give your quotation at Government price on the following articles/materials urgently needed to be purchased.

ITEM #	QTY.	UNIT	ITEMS DESCRIPTION	ABC		SUPPLIER'S PRICE OFFER	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	1	pc	Water heater Shower, instantn water heater (open outlet type) include installation	10,000.00	10,000.00		
2	1	pc	Paper Shredder, cross cut shredder	10,000.00	10,000.00		
3	1	pc	Conference Table, oval shape with top glass	40,000.00	40,000.00		
4	6	pcs	Conference Chair	3,500.00	21,000.00		
5	1	set	4 seater Dining table: 1 table with top glass & 4 wooden chairs	20,000.00	20,000.00		
6	1	set	4 seater sofa set, 4 + 1 + 1 , leather	40,000.00	40,000.00		
7	1	pc	Mini Telephone Table	4,000.00	4,000.00		
8	1	pc	Steel Cabinet, 4 layer	20,000.00	20,000.00		
9	1	set	Bed frame with mattress package: queen size, wooden bed frame	35,000.00	35,000.00		
10	1	pc	Mattress foam, Queen size	8,000.00	8,000.00		
11	1	lot	Window Blinds, various size include labor (8 windows)	45,000.00	45,000.00		
			<b>Requirements:</b>				
			1. PhilGeps Certificate (CTC)				
			2. Registration Certificate (DTI/SEC) CTC				
			3. Mayors/Business Permit (CTC)				
			4. Income Business Tax return (CTC)				
			5. Omnibus Sworn Statement (3 sets/original)				
			<b>VAT Inclusive :</b>		<b>253,000.00</b>		

**Important:**

- 1.) This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER.
- 2.) A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall therefore be subjected to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder.
- 3.) The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the canvass.

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

  
**DOMINICK M. DIAZ, MGM**  
Head, Procurement Department

  
**Rowena B. Rodriguez**  
Canvasser

Note: For verification please contact us at 8711-6973 loc. 138