



Republic of the Philippines
Department of Health
SAN LAZARO HOSPITAL
Manila, Philippines



REQUEST FOR QUOTATION
ALTERNATIVE METHOD OF PROCUREMENT

DATE: _____

Sir/Madam:

Please give your quotation at Government price on the following articles/materials urgently needed to be purchased.

ITEM #	QTY.	UNIT	DESCRIPTION OF ARTICLES	UNIT COST	TOTAL COST	PRICE OFFER
			CATEGORY: OFFICE EQUIPMENT			
1	1	pc	<ul style="list-style-type: none"> • 3MM GREEN ACRYLIC BOARDER • CUT-OUT VINYL STICKER LETTER • 3MM CLEAR ACRYLIC POCKET • PRINTED NAME ON WHITE SHEET • 8 PCS. 3/8" Ø X 3MM EXPANSION BOLT W/ SLEEVE • 6MM ACRYLIC SHEET • GLOSSY VINYL; WHITE STICKER (SEE ATTACHED BASE DETAIL) 	17,000.00	17,000.00	
					17,000.00	
			REQUIREMENTS: (3 SETS IN 3 ENVELOPE EACH)			
			1. PhilGeps Certificate (Platinum) (certified true copy)			
			2. Registration Certificate (SEC/DTI) (certified true copy)			
			3. MAYOR'S / BUSINESS PERMIT (certified true copy)			
			4. INCOME BUSINESS TAX RETURN (certified true copy)			
			5. OMNIBUS SWORN STATEMENT (NOTARIZED)			
			6. CPR (IF APPLICABLE)			
			7. CGMP (IF APPLICABLE)			
			8. DATE OF SUBMISSION ON April. 20. 2020 at 10:00 am AT PROCUREMENT DEPT.			
			NOTE: CTC INDICATING COMPANY NAME, NAME OF REPRESENTATIVE, DESIGNATION & SIGNATURE			
			VAT Inclusive :			

Important:

- 1 This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER.
- 2 A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall therefore be subjected to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder.
- 3 The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the canvass.



Name of Company: _____

Address: _____

Telephone #: _____

Authorized Representative: _____

Note: Kindly Fax the Quotation at 711-6973


DOMINICK M. DIAZ, MGM
 Head. Procurement Department

FREDERICK L. VILLAS
 Canvasser

FM-HOPSS-PROC-003

Date Effective : September 9, 2019, Rev. 2