



Republic of the Philippines  
Department of Health  
**SAN LAZARO HOSPITAL**  
Manila, Philippines



**REQUEST FOR QUOTATION  
ALTERNATIVE METHOD OF PROCUREMENT**

Sir/Madam:

Date:

Please give your quotation at Government price on the following articles/materials urgently needed to be purchased.

ITEM #	QTY.	UNIT	DESCRIPTION OF ARTICLES	UNIT COST	TOTAL COST	PRICE OFFER
1	50	box	Surgical tape (micropore) 1/2 inch diameter, 24 rolls/box	540.00	27,000.00	
2	120	pcs	N95 mask. Medium size, for health care particulate respirator	100.00	12,000.00	
3	50	box	Gloves, disposable, thick powder free latex, medium	200.00	10,000.00	
4	40	box	Gloves, disposable, thick powder free latex, small	200.00	8,000.00	
				TOTAL:	57,000.00	
			<b>REQUIREMENTS: IN THREE (3) SEPARATE SEALED ENVELOPE</b>			
			1. Price Quotation			
			2. PhilGEPS Certificate (CERTIFIED TRUE COPY with NAME and SIGNATURE)			
			3. Mayors Permit (CERTIFIED TRUE COPY with NAME and SIGNATURE)			
			4. SEC/DTI Registration (CERTIFIED TRUE COPY with NAME and SIGNATURE)			
			5. Business/Income Tax Return (CERTIFIED TRUE COPY with NAME and SIGNATURE)			
			6. NOTARIZED Omnibus Sworn Statement			
			7. CPR and CGMP (if applicable)			
			<b>VAT Inclusive :</b>			

**Important:**

- This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER.
- A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall therefore be subjected to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder.
- The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the canvass.

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

**DOMINICK M. DIAZ, MGM**

Head, Procurement Department

**JILLSHARON E. JIMENEZ**

Canvasser

**Note: Kindly send us your quotation with Requirements in Hard Copy**

FM-HOPSS-PROC-003

Date Effective : September 9, 2019, Rev. 2