



REQUEST FOR QUOTATION

Date: February 24, 2020

Sir/Madam:

Please give your quotation at Government prices on the following articles/materials urgently needed to be purchased by this hospital.

Item#	QTY.	UNIT	DESCRIPTION OF ARTICLES	Unit Cost	Total ABC
1	1	set	ALUMINUM GLASS DOOR	40,000.00	40,000.00
			Supply and installation of 1.60m x 2.10m Aluminum Glass Door in 6mm thk, tempered glass on powder coated aluminum frame, including all necessary materials, hardwares and accessories		
				Total:	40,000.00
			Requirements: (3 sets in 3 separate sealed Enveloped)		
			1. Philgeps Platinum Cert. or Red (CTC w/ name and signature)		
			2. SEC/DTI Registration (CTC w/ name and signature)		
			3. Income tax return (CTC w/ name and signature)		
			4. Mayor's Permit (CTC w/ name and signature)		
			5. Omnibus Sworn Statement (notarized)		
			Deadline of submission on March 3, 2020 @ 10:00AM on Procurement Department		
			VAT Inclusive :		

Important:

- 1 This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER.**
- 2 A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall therefore be subject to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder.**
- 3 The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the canvass.**


Name of Company _____

Address _____

Telephone # _____

Authorized Representative _____

Note: Kindly Fax your Quotation at **711-6973**


DOMINICK M. DIAZ, MGM
Supervising Administrative Officer
Head Procurement Department


MHELET S. BEÑALES
Canvasser