



**REQUEST FOR QUOTATION  
ALTERNATIVE METHOD OF PROCUREMENT**

DATE: \_\_\_\_\_

Sir/Madam:

Please give your quotation at Government price on the following articles/materials urgently needed to be purchased.

ITEM	QTY.	UNIT	DESCRIPTION OF ARTICLES	UNIT COST	TOTAL COST	PRICE OFFER
1	50	pk	Zip lock Freezer Bag, Ziplock freezer bag, 1 gallon 6x9", 38/pk REQUIREMENTS: (3 SETS IN 3 ENVELOPE EACH)	500.00	25,000.00	
			1. PhilGeps Certificate ( Platinum ) (certified true copy)			
			2. Registration Certificate (SEC/DTI) (certified true copy)			
			3. MAYOR'S / BUSINESS PERMIT (certified true copy)			
			4. INCOME BUSINESS TAX RETURN (certified true copy)			
			5. OMNIBUS SWORN STATEMENT (NOTARIZED)			
			6. CPR (IF APPLICABLE)			
			7. CGMP (IF APPLICABLE)			
			8. DATE OF SUBMISSION ON Jan. 30, 2020 at 10:00 am. AT PROCUREMENT DEPT.			
			NOTE: CTC INDICATING COMPANY NAME, NAME OF REPRESENTATIVE, DESIGNATION & SIGNATURE			
			<b>VAT Inclusive :</b>			

**Important:**

- This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER.
- A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall therefore be subjected to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder.
- The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the canvass.

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

Note: Kindly Fax the Quotation at 711-6973

  
**DOMINICK M. DIAZ, MGM**

Head, Procurement Department

  
**FREDERICK L. VILLAS**

Canvasser

FM-HOPSS-PROC-003

Date Effective : September 9, 2019, Rev. 2