



PURCHASE ORDER

SAN LAZARO HOSPITAL

Entity Name

Supplier : ECOPY CORPORATION	P.O. No. : 19-12-0274
Address : 5837 Zobel Roxas St., Palanan, Makati City	Date : December 02, 2019
TIN :	Mode of Procurement : AMP-DIRECT CONTRACTING
Tel / Fax # : 525-9911 / Fax: 525-9860/70	BAC Resolution # : B.R. No. AMP-013 s. 2019 Dated: Oct. 11, 2019

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Materials and Management Dept. - San Lazaro Hospital</u>	Delivery Term : <u>Seven working (7) days</u>
Date of Delivery :	Payment Term :

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	cart	Toner Cartridge MX-C30FT-B, for printer <i>SHARP MX-C300F (black)</i>	20	2,022.00	40,440.00
<p style="text-align: center;">RECEIVED OFFICE OF THE DIRECTOR JAN 26 2020 Ermani T. San Pedro San Lazaro Hospital ACCOUNTING OFFICE RECEIVED SAN LAZARO HOSPITAL</p> <p style="text-align: center;">Received Date: 12/27/19 Time:</p> <p style="text-align: center;">LISETTE M. DE JESUS 1-23-2020 9:47</p>					
Total Amount in Words		Fourty Thousand Four Hundred Forty Pesos Only			40,440.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,
1/27/2020
8:45

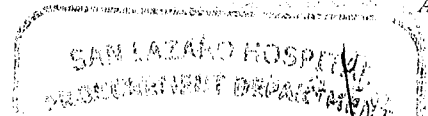
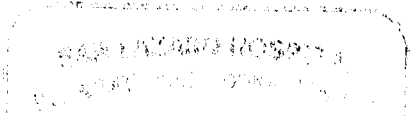
EDMUNDO B. LOPEZ, MD, MPH, MHA
Medical Center Chief II

Signature over Printed Name of Supplier

Date

Fund Cluster : 05	ORS/BURS No. : 02-206447-2019-131-289
Funds Available:	Date of the ORS/BURS: 12/20/19
ANGELI JOYCE I. FIGURACION, CPA Accountant IV	Amount : P 40,440

Appendix





Republic of the Philippines
Department of Health
SAN LAZARO HOSPITAL
Manila, Philippines
Telephone Nos.: 732-3776 to 78; 732-3106
E-mail Address: sanlazarohospital@yahoo.com
Official Website: www.slh.doh.gov.ph



NTP No.: AMP-19-12-0274

NOTICE TO PROCEED

THE MANAGER
ECOPY CORPORATION
Zobel Roxas St., Palanan, Makati City
525-9911 / Fax: 525-9860/70

Dear Sir/Madam:

This is to inform you that **Purchase Order No.19-12-0274** dated **December 2, 2019** in the amount of **PHP 40,440.00** which was awarded through **Alternative Mode of Procurement**, with **BAC Resolution No. AMP-013 s. 2019** dated **October 11, 2019** for the procurement of **I.T. Supplies** has been approved. You may now proceed with the delivery of items as indicated in the Purchase Order (PO).

Delivery should be completed within **Seven (7) working Days** to commence upon receipt of this notice.

Enclosed in the original Purchase Order for your reference in the execution of this transaction.

Very truly yours,


EDMUNDO B. LOPEZ, MD, MPH, MHA
Medical Center Chief II

I Acknowledge Receipt of This Notice on _____

Name of the Representative of the Bidder: _____

Authorized Signature: _____