



# PURCHASE ORDER

## SAN LAZARO HOSPITAL

Entity Name

Supplier <b>ECOPY CORPORATION</b>	P.O. No. : <b>20-07-0243</b>
Address : 5837 Zobel Roxas Street Palanan, Makati City	Date : 3-Jul-20
TIN :	Mode of Procurement : Direct Contracting
Tel / Fax # : 525-9911 / 525-9860	BAC Resolution # : AMP-0013-A s. 2020

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Materials and Management Dept. - San Lazaro Hospital	Delivery Term : Trirty (30) Canlendar Days
Date of Delivery :	Payment Term :

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	cart	Toner for Sharp black MX-23FTBA ✓	30	4,923.00	147,690.00
	cart	Toner for Sharp Cyan MX-23FTCA ✓	15	6,845.00	102,675.00
	cart	Toner for Sharp Magenta MX-23FTMA ✓	25	6,845.00	171,125.00
	cart	Toner for Sharp Yellow MX-23FTYA ✓	25	6,845.00	171,125.00
	cart	Toner Sharp 21FT ✓	3	6,576.00	19,728.00

Offered: Product Code: AR-021FT

XX

SAN LAZARO HOSPITAL  
CHIEF OF CLINICS OFFICE  
**RECEIVED**  
MANUEL B. RODRIGO  
Date: 7-23-20  
Time: 1:00 PM

OFFICE OF THE DIRECTOR  
JUL 23 2020  
Ermani T. San Pedro  
**RECEIVED**  
SAN LAZARO HOSPITAL

SAN LAZARO HOSPITAL  
**RECEIVED**  
By: gmg  
Date: 7-22-2020  
Time: 3:25

SAN LAZARO HOSPITAL  
PROCUREMENT DEPARTMENT  
**RECEIVED**  
DATE/TIME: 7/24/2020 8:00 AM

San Lazaro Hospital  
BUDGET SECTION  
**RECEIVED**  
ARVEY E. CRUZ  
NAME: \_\_\_\_\_  
DATE/TIME: 07.-06-20

San Lazaro Hospital  
ACCOUNTING OFFICE  
**RECEIVED**  
Date: 7/22/20

MATERIALS AND MANAGEMENT DEPARTMENT  
RECEIVED BY: \_\_\_\_\_  
DATE/TIME: 7/24/2020

Total Amount in Words: **Six Hundred Twelve Thousand Three Hundred Forty Three Pesos Only**

612,343.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: **RONALDO SEBASTIAN** (Signature)  
Signature over Printed Name of Supplier

Date: 7/24/2020 3:15

Very truly yours,  
**EDMUNDO B. LOPEZ, MD, MPH, MHA**  
Medical Center Chief II (Signature)

Fund Cluster : 01	ORS/BURS No. : 021 10107.2000-07-00605
Funds Available : P 612,343.00	Date of the ORS/BURS: 7/6/2020
ANGELI JOYCE L. FIGURACION, CPA Accountant IV (Signature)	Amount : P 612,343