

Accessories & Supplies Depot, Inc.

P.O. No. : **20-06-0218**

Address: 110 Labo St. Brgy. Salvacion La Loma Quezon City

Date : 17-Jun-20

TIN :  
Tel / Fax # : 7978-92-28

Mode of Procurement : AMP-Small Value Procurement  
BAC Resolution # : AMP - 034-A s.2019

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Materials and Management Dept. - San Lazaro Hospital  
Delivery Term : Fifteen (15) Working Days  
Date of Delivery: Payment Term :

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Unit	Portable Hard drive (1TB) Brand Offered: Seagate Portable External Hard	1	2,700.00	2,700.00
	pcs	USB/Flash Drive (32gb) Brand Offered: Kingston USB Flash Drive 32gb	5	275.00	1,375.00

\*\*\*\*\*  
**SAN LAZARO HOSPITAL**  
**CHIEF ADMINISTRATIVE OFFICE**  
**RECEIVED**  
 BY: \_\_\_\_\_  
 DATE: 7/3/2020

RECEIVED  
 SAN LAZARO HOSPITAL  
 PROCUREMENT DIVISION  
 DATE 6-26-20 TIME 3:20 pm  
7-07-20 9:28  
 APPROVED 10

Total Amount in Words: **Four Thousand Seventy Five Pesos Only** **4,075.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

Signature over Printed Name of Supplier

**EDMUNDO B. LOPEZ, MD, MPH, MHA**

Medical Center Chief II

Date

7/7/2020  
10:00

Cluster : 05  
 Funds Available:

ORS/BURS No. : 02220493-2020-06-0186  
 Date of the ORS/BURS: 6/23/2020

**ANGELI JOYCE I. FIGURACION, CPA**  
 Accountant IV

Amount : **₱ 4,075**

RECEIVED  
 7-3-20  
 3.40

RECEIVED