



Republic of the Philippines  
Department of Health  
**SAN LAZARO HOSPITAL**  
Manila, Philippines



**REQUEST FOR QUOTATION  
ALTERNATIVE METHOD OF PROCUREMENT**

DATE: December 6, 2019

Sir/Madam:

Please give your quotation at Government price on the following articles/materials urgently needed to be purchased.

| ITEM # | QTY. | UNIT | DESCRIPTION OF ARTICLES   | UNIT COST | TOTAL COST       | PRICE OFFER |
|--------|------|------|---|-----------|------------------|-------------|
| 1      | 17   | pax  | LEASE OF VENUE AND ACCOMODATION( LIVE IN)<br>Facilitation Learning and development Training<br>No. of participants: 17 pax x Php 2,200 x 1 day<br>Date of Activity: December 18, 2019<br>Meals: Breakfast, AM, PM Snack and Lunch | 2,200.00  | 37,400.00        |             |
|        |      |      | REQUIREMENTS: (3 SETS IN SEALED ENVELOP EACH)   |           |                  |             |
|        |      |      | 1. PhilGeps Certificate ( Platinum ) (certified true copy)  |           |                  |             |
|        |      |      | 2. Registration Certificate (SEC/DTI) (certified true copy)   |           |                  |             |
|        |      |      | 3. MAYOR'S / BUSINESS PERMIT (certified true copy)  |           |                  |             |
|        |      |      | 4. INCOME BUSINESS TAX RETURN (certified true copy)   |           |                  |             |
|        |      |      | 5. OMNIBUS SWORN STATEMENT (3 sets/original copy)   |           |                  |             |
|        |      |      | 6. DATE OF SUBMISSION :   |           |                  |             |
|        |      |      | <b>VAT Inclusive :</b>  |           | <b>37,400.00</b> |             |

**Important:**

- 1 This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER.

- 2 A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall therefore be subjected to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder.

- 3 The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of thr canvass.

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

Note: Kindly Fax the Quotation at 711-6973

**DOMINICK M. DIAZ, MGM**

Head, Procurement Department

**ROWENA E. RODRIGUEZ**  
Canvasser