



Republic of the Philippines
Department of Health
SAN LAZARO HOSPITAL
Manila, Philippines



REQUEST FOR QUOTATION
ALTERNATIVE METHOD OF PROCUREMENT

Sir/Madam:

Date: November 27, 2019

Please give your quotation at Government price on the following articles/materials urgently needed to be purchased.

ITEM #	QTY.	UNIT	DESCRIPTION OF ARTICLES	UNIT COST	TOTAL COST	PRICE OFFER
1	5	cart	Cartridge compatible w/ HP Color Laserjet Pro MFP M176n (blue 130A)	3,300.00	16,500.00	
2	5	cart	Cartridge compatible w/ HP Color Laserjet Pro MFP M176n (pink130A)	3,300.00	16,500.00	
3	5	cart	Cartridge compatible w/ HP color Laserjet Pro MFP M176n (yellow 130A)	3,300.00	16,500.00	
4	5	cart	Cartridge compatible w/ HP color Laserjet Pro MFP M176n (black 130 A)	3,300.00	16,500.00	
5	50	cart	HP laserjet ink black compatible w/ P1102 (85A)	3,300.00	165,000.00	
6	15	bot	Compuer ink for Epson L360 printer, black	250.00	3,750.00	
7	15	bot	Compuer ink for Epson L360 printer, set	500.00	7,500.00	
8	15	set	Ink set for Brother DCP-T700W printer: BT6000BK, BT5000M, BT5000Y	1,500.00	22,500.00	
9	15	bot	Ink for Brother DCP-T700W printer, BT6000BK	400.00	6,000.00	
10	12	cart	TN-3448 toner for Brother MFC-L5900DW printer	5,500.00	66,000.00	
11	300	ream	Bond Paper, A4 pink	400.00	124,000.00	
12	120	ream	Bond Paper, A4 blue	400.00	48,000.00	
13	300	ream	Bond Paper, A4 green	400.00	120,000.00	
14	120	ream	Bond Paper, A4 light orange/peach	400.00	48,000.00	
15	120	ream	Bond paper, A4 yellow	400.00	48,000.00	
				Total:	724,750.00	
			REQUIREMENTS: IN THREE (3) SEPARATE SEALED ENVELOPE			
			1. PRICE QUOTATION			
			2. PHIGEPS Certificate (CERTIFIED TRUE COPY with NAME and SIGNATURE)			
			3. Mayors Permit (CERTIFIED TRUE COPY with NAME and SIGNATURE)			
			4. SEC/DTI Registration (CERTIFIED TRUE COPY with NAME and SIGNATURE)			
			5. Business/Income Tax Return (CERTIFIED TRUE COPY with NAME and SIGNATURE)			
			6. NOTARIZED Omnibus Sworn Statement			
			SUBMISSION: December 4, 2019, 10am at Procurement Department			
			VAT Inclusive :			

Important:

- 1 This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER.
A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall therefore
- 2 be subjected to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder.
The Government reserves the right to reject any or all bids or quotations, without thereby
- 3 incurring any liability, and make no assurance that a contract shall be entered into as a result of the canvass.

Name of Company: _____

Address: _____

Telephone #: _____

Authorized Representative: _____

DOMINICK M. DIAZ, MGM
Head, Procurement Department

JILLSHARON E. JIMENEZ
Canvasser

Note: Kindly send us your quotation with Requirements in Hard Copy

FM-HOPSS-PROC-003

Date Effective : September 9, 2019, Rev. 2