



Republic of the Philippines
Department of Health
SAN LAZARO HOSPITAL
Manila, Philippines



REQUEST FOR QUOTATION
ALTERNATIVE METHOD OF PROCUREMENT

DATE:

Sir/Madam:

Please give your quotation at Government price on the following articles/materials urgently needed to be purchased.

ITEM #	QTY	UNIT	DESCRIPTION OF ARTICLES	UNIT COST	TOTAL COST
1	3	pcs	VENETIAN BLINDS GREEN 140X270cm	3,200.00	9,600.00
2	1	pc	VENETIAN BLINDS GREEN 140X180cm	2,200.00	2,200.00
3	5	pcs	VENETIAN BLINDS GREEN 220X320cm	6,000.00	30,000.00
4	1	pc	VENETIAN BLINDS GREEN 250X140cm	3,000.00	3,000.00

Requirements: (3 SETS IN SEPARATE SEALED ENVELOPE)					
			1. PHILGEPS Certificate (certified true copy) w/ complete name and signature		
			2. Registration Certificate (SEC/DTI) (certified true copy)		
			3. Mayor's/ Business permit (certified true copy)		
			4. Income Business Tax Return (certified true copy)		
			5. Omnibus Sworn Statement (Notarized)		
			6. Date of Submission is on November 15, 2019 at 10:00 am at Procurement Dept.		
			TOTAL:		44,800.00
			VAT Inclusive :		

Important:

- 1 This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER.
- 2 A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall therefore be subjected to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder.
- 3 The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the canvass.

Name of Company: _____

Address: _____

Telephone #: _____

Authorized Representative: _____

DOMINICK M. DIAZ, MGM
Head, Procurement Department

MITCHELLE M. ICAWAT
Canvasser

Note: Kindly Fax the Quotation at 711-6973

FM-HOPSS-PROC-003

Date Effective : September 9, 2019, Rev. 2