



REQUEST FOR QUOTATION

Date: October 24, 2019

Sir/Madam:

Please give your quotation at Government prices on the following articles/materials urgently needed to be purchased by this hospital.

| Item | QTY. | UNIT | DESCRIPTION OF ARTICLES | ABC | PRICE OFFER |
|------|--------|------|---|------------|-------------|
| 1 | 18,000 | pcs | Pocket Guidelines Booklet for Acute Infections Diarrhea (Layout and Printing) | 540,000.00 | |
| | | | Stock: Cover Mattcoated 140# | | |
| | | | Color: Cover - 4/4 (Outside / Inside) | | |
| | | | Inside: Mattcoated 140# | | |
| | | | Color: Inside - Full Color | | |
| | | | Pages: 36 Pages + Cover | | |
| | | | Process: Offset - Full Printing | | |
| | | | Size: 4.25" X 7.25" (Folded) | | |
| | | | Binding: Saddle Stitch | | |
| | | | 8.5" X 7.25" (Spread) | | |
| | | | Others: with Concept and layout | | |
| | | | Requirements: (3 SETS SEALED IN 3 ENVELOPE EACH) | | |
| | | | 1. PHILGEPS Certificate (certified true copy) w/ complete name and signature | | |
| | | | 2. Registration Certificate (SEC/DTI) (certified true copy) | | |
| | | | 3. Mayor's/ Business permit (certified true copy) | | |
| | | | 4. Income Business Tax Return (certified true copy) | | |
| | | | 5. Omnibus Sworn Statement (Notarized) | | |
| | | | 6. Submission date is on November 4, 2019 at 10:00 am at Procurement Dept. | | |
| | | | Note: Interrested supplier can visit the Procurement Department for the Sample of the Pocket Guidelines Booklet and discuss with the end-user for other queries/clarification before the date of the submission of the proposal. | | |
| | | | | | |
| | | | VAT Inclusive : | | |
| | | | TOTAL | 540,000.00 | |

Important:

- 1 This is an emergency request and all items/materials listed must be available upon purchase.
- 2 All prices/quotations submitted must be final and advantageous to the government.
- 3 Payment must be made Thru Petty Cash.

Name of Company _____
Address _____

Telephone # _____
Authorized Representative _____

NOTE: Kindly fax your quotation at 711-0973

FM-HOPSS-PROC-004
Date Effective : October 26, 2018, Rev. 0

DOMINICK M. DIAZ, MGM
Head Procurement Department

RENANTE S. CONSTANTINO
Cavasser