



**REQUEST FOR QUOTATION
ALTERNATIVE METHOD OF PROCUREMENT**

DATE:

Sir/Madam:

Please give your quotation at Government price on the following articles/materials urgently needed to be purchased.

ITEM #	QTY	UNIT	DESCRIPTION OF ARTICLES	UNIT COST	TOTAL COST
1	1	Unit	BIOSAFETY CABINET (HAIER) (CERTIFICATION / CALIBRATION)	16,800.00	16,800.00

			Requirements: (3 SETS IN SEPARATE SEALED ENVELOPE)		
			1. PHILGEPS Certificate (certified true copy) w/ complete name and signature		
			2. Registration Certificate (SEC/DTI) (certified true copy)		
			3. Mayor's/ Business permit (certified true copy)		
			4. Income Business Tax Return (certified true copy)		
			5. Omnibus Sworn Statement (Notarized)		
			6. Date of Submission is on November 4, 2019 at 10:00 am at Procurement Dept.		
				TOTAL:	16,800.00
			VAT Inclusive :		

Important:

- This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER.
- A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall therefore be subjected to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder.
- The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of thr canvass.

Name of Company: _____

Address: _____

Telephone #: _____

Authorized Representative: _____

DOMINICK M. DIAZ, MGM

Head, Procurement Department

MITCHELLE M. ICAWAT

Canvasser

Note: Kindly Fax the Quotation at 711-6973

FM-HOPSS-PROC-003

Date Effective : September 9, 2019, Rev. 2