



**REQUEST FOR QUOTATION
ALTERNATIVE METHOD OF PROCUREMENT**

Sir/Madam:

Please give your quotation at Government price on the following articles/materials urgently needed to be purchased.

ITEM	QTY.	UNIT	DESCRIPTION OF ARTICLES	UNIT COST	TOTAL ABC	PRICE OFFER
1	8	bx	Envelope document with NRL logo, white; 10.25x14"; velum #120 GSM, 500 pcs/bx	14,000.00	112,000.00	
2	118	bx	Envelope mailing with NRL logo, white; book 60, 9.5x4.125" 500 pcs/bx	3,250.00	383,500.00	
3	500	pc	Training manual (outsource printing)	450.00	225,000.00	
4	610	pc	Training bag, Customized backpack type with handle and zipper, outside pocket and NRL-SLH/SACCL logo print. Made from good quality canvas material. REQUIREMENTS: (3 SETS IN SEALED ENVELOP EACH) 1. Philgeps Cert. platinum (certified true copy) 2. Mayor's Permit (certified true copy) 3. Registration Certificate (SEC/DTI) (certified true copy) 4. INCOME/BUSINESS TAX RETURN (certified true copy) 5. Omnibus Sworn Statement (Notarized) 6. DATE OF SUBMISSION ON SEPT. 12, 2019 at 10:00 am. AT PROCUREMENT DEPT.	450.00	274,500.00	
					995,000.00	
			VAT Inclusive :			

Important:

- This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER
- A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall therefore be subjected to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder
- The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the canvass.

Name of Company: _____

Address: _____

Telephone #: _____

Authorized Representative: _____

Note: Kindly Fax the Quotation at 711-6973


DOMINICK M. DIAZ, MGM

Head, Procurement Department

FREDERICK L. VILLAS
Canvasser

FM-HOPSS-PROC-003

Date Effective . April 25, 2019, Rev. 1