



Republic of the Philippines
Department of Health
SAN LAZARO HOSPITAL
Manila, Philippines



REQUEST FOR QUOTATION

Date. September 2, 2019

Sir/Madam:

Please give your quotation at Government prices on the following articles/materials urgently needed to be purchased by this hospital

Item#	QTY.	UNIT	DESCRIPTION OF ARTICLES	Unit Cost	Total ABC
1	7	cart	TN820 Standard Yield Toner for Brother MFC-L5900W Printer	5,500.00	38,500 00
			Requirements: (3 sets)		
			1. Philgeps Platinum Cert. (w/ CTC w/ name and signature)		
			2. SEC/DTI Registration (w/ CTC, w/ name, and signature)		
			3. Income tax return (w/ CTC w/ name and signature)		
			4. Mayor's Permit (w/ CTC w/ name and signature)		
			VAT Inclusive :		

Important:

- 1 This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved **PURCHASE ORDER**.
- 2 A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, **SHALL BE CONSIDERED A DEFAULTING BIDDER** and shall therefore be subject to **OPEN MARKET** of the items/materials **NOT DELIVERED** and the **DIFFERENCE IN PRICE** to be charged against said defaulting bidder.
- 3 The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the canvass.

Name of Company _____

Address _____

Telephone # _____

Authorized Representative _____

Note: Kindly Fax your Quotation at 711-6973

DOMINICK M. DIAZ, MGM
Supervising Administrative Officer
Head Procurement Department

MHELET S. BEÑALES
Canvasser