



Republic of the Philippines  
Department of Health  
**SAN LAZARO HOSPITAL**  
Manila, Philippines



**REQUEST FOR QUOTATION**

Sir/Madam:

08-01-19

Please give your quotation at Government prices on the following articles/materials urgently needed to be purchased by this hospital

QTY	UNIT	DESCRIPTION OF ARTICLES	TOTAL ABC	PRICE OFFER
10	bx	Envelope document with NRL logo, white; 10.25x14"; velum #120 GSM, 500 pcs/bx	135,000.00	
120	bx	Envelope mailing with NRL logo, white; book 60, 9.5x4.125" 500 pcs/bx	360,000 00	
500	pc	Training manual (outsource printing)	225,000 00	
610	pc	Training bag, Customized backpack type with handle and zipper, outside pocket and NRL-SLH/SACCL logo print. Made from good quality canvas material.	274,500 00	
			994,500 00	
		VAT Inclusive		

**Important**

- 1 This is an emergency purchase and all items/materials listed must be delivered within seven (7) working days after the receipt of the approved PURCHASE ORDER.
- 2 A winning dealer who fails to make delivery of the items being purchased within specified date, whether in whole or in part, SHALL BE CONSIDERED A DEFAULTING BIDDER and shall therefore be subject to OPEN MARKET of the items/materials NOT DELIVERED and the DIFFERENCE IN PRICE to be charged against said defaulting bidder
- 3 The Government reserves the right to reject any or all bids or quotations, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the canvass.

Name of Company \_\_\_\_\_

Address: \_\_\_\_\_

Telephone # \_\_\_\_\_

Authorized Representative \_\_\_\_\_

Note. Kindly Fax the Quotation at 711-6973

**FM-HOPSS-PROC-004**  
Date Effective October 26, 2018

DOMINICK M. DIAZ, PGM  
Head, Procurement Department

FREDERICK L. VILLAS  
Canvasser