

Republic of the Philippines  
 Department of Health  
**SAN LAZARO HOSPITAL**  
 Manila, Philippines  
 Telephone Nos.: 732-3776 to 78; 732-3106  
 E-Mail Address: slh@acoffice2018@gmail.com



September 12, 2019

**NOTICE OF AWARD**

**CITYSTATE TOWER HOTEL**  
 1315 A. Mabini Street  
 Ermita, Manila  
 Tel: (632) 7089620 / Fax: (632) 7089625

Dear Sir / Madam:

This is to inform you that, as recommended by the Bids and Awards Committee through BAC Resolution No. AMP-004-A s. 2019 dated September 12, 2019, the **Procurement of Lease of Property and Venue for the Orientation Training on the Rapid HIV Diagnostic Algorithm (RHIVDA) Implementation Guidelines - NRL/SACCL** has been determined to be the lowest calculated and responsive quotation and awarded to your company for a maximum contract amount of **Sixty Three Thousand Five Hundred Pesos (PHP 63,500.00)** inclusive of local taxes to be conducted on September 13, 2019.

We appreciate your interest in the opportunity and we look forward to your satisfactory performance of your obligations under the project.

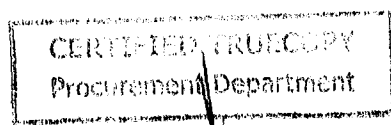
Very truly yours,

**EDMUNDO B. LOPEZ, MD, MPH, MHA**  
 Medical Center Chief II

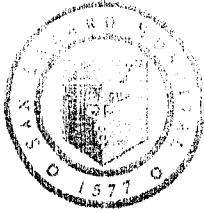
**CONFORME:**

CITYSTATE TOWER HOTEL  
 Name of Company

WINKEL DEE B. BERNARDINO  
 Name and Signature of Authorized Signatory & Date



ROWENA RODRIGUEZ



Republic of the Philippines  
 Department of Health  
**SAN LAZARO HOSPITAL**  
 Manila, Philippines  
 Telephone Nos.: 732-3776 to 78; 732-3106  
 E-mail Address: sanlazarohospital@yahoo.com  
 Official Website: www.sanlazarohospital.com



**NTP No.: AMP-19-07-0185**

**NOTICE TO PROCEED**

**THE MANAGER**  
**CITYSTATE TOWER HOTEL**  
 1315 A. Mabini Street  
 Ermita, Manila

CERTIFIED TRUE COPY  
 Procurement Department

ROWENA E. RODRIGUEZ

Dear Sir/Madam:

This is to inform you that **Contract Reference No.: CRN-2019-09-17** in the amount of **PHP 63,500.00** which was awarded through Alternative Method of Procurement- Lease of Real Property and Venue with **BAC Resolution No. AMP-004-A s. 2019** dated September 12, 2019 for the conduct of Orientation Training on the Rapid HIV Diagnostic Algorithm (RHIVDA) Implementation Guidelines-NRL/SACCL has been approved. You may now proceed with the delivery of services as indicated in the Contract.

Delivery should be completed as per schedule to commence upon receipt of this notice.

Enclosed herewith is the original Contract for your reference in the execution of this transaction.

Very truly yours,

**EDMUNDO B. LOPEZ, MD, MPH, MHA**  
 Medical Center Chief II

I Acknowledge Receipt of This Notice on SEPTEMBER 12, 2019

Name of the Representative of the Bidder: ANNECEL DEK B. REYNARDINO

Authorized Signature: \_\_\_\_\_



# CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

CRN-2019-09-17

This contract is made and entered into this 12<sup>th</sup> day of September, 2019 in Manila by and between:

**SAN LAZARO HOSPITAL (SLH)**, a government hospital under the Department of Health, with principal office address at Quiricada Sta. Cruz, Manila, represented by **EDMUNDO B. LOPEZ, MD, MPH, MHA**, Medical Center Chief II, herein referred to as the "First Party";

and

**CITYSTATE TOWER HOTEL**, a duly organized corporation, in accordance with the laws of the Philippines with business address 1315 A. Mabini St., Ermita, Manila, Philippines represented by **RONNIE G. ARCEGA**, Hotel Manager of Citystate Tower Hotel, herein referred to as the "Second Party";

Collective referred to as the parties.

Witnesseth that:

**WHEREAS**, the First Party needs a venue for the conduct of one (1) day activity entitled "Orientation Training on Rapid HIV Diagnostic Algorithm Training (RHIVDA) for Regional Regulations, Licensing, Enforcement Division (RLED)" to be held on September 13, 2019;

**WHEREAS**, Section 53.10 of the IRR of Republic Act 9184 allows lease of venue under Negotiated Procurement;

**WHEREAS**, according to BAC Resolution No AMP -004 s. 2019, the venue for the above cited activity will be procured through Section 53.10 of the IRR of RA 9184;

**WHEREAS**, the Second Party was awarded as the Lowest Calculated Quotation (LCQ) according to the Abstract of Quotation and BAC Resolution No. AMP -004-A s. 2019, which shall be made as integral part of this Contract;

**WHEREAS**, the Second Party provides venue for conduct of training, inclusive of meals;

**WHEREFORE**, in consideration of the foregoing, the First Party avails the services of the Second Party for venue to be used for the above mentioned activity and further agrees that:

The Second Party shall provide the following services:

- 1) Room accommodation inclusive of Breakfast and dinner for 17 participants (live-in)
- 2) Function room accommodation for 8 hours (17 live-in and 13 live-out pax)
- 3) Complete meals with AM, Lunch and PM snacks, free use of facilities and other amenities for one day for 30 pax.
- 4) Venue shall be used for one (1) day on September 13, 2019

**EDMUNDO B. LOPEZ, MD, MPH, MHA**  
Assistant Sales & Marketing Manager

**ANGELI JOYCE I. FIGURACION, CPA**  
Accountant IV, Accounting Dept.

**RONNIE G. ARCEGA**  
Hotel Manager

**EDMUNDO B. LOPEZ, MD, MPH, MHA**  
Medical Center Chief II



II. The **First Party** agrees that :

In consideration of the services provided by the **Second Party**, **First Party** shall pay the total amount of Sixty Three Thousand Five Hundred Pesos Only ( Php 63,500.00) or One Thousand Six Hundred pesos for live-in and Seven Hundred pesos per participant for live out or attendees whichever is applicable, as computed in the Abstract of Quotation.

III. Other Provision:

- 1) In case the number of attendees exceeds the allotted number of participants, the **Second Party** shall charge the **First Party** based on exceeding number of attendees at the same rate of 700.00 pesos for live out participants and 1,600.00 pesos for live-in participants.
- 2) Full payment of cost and other incidental charges shall be settled after the event and upon submission of billing statement by the **Second Party**. However, this is subject to the policy of the **First Party** in processing of payment and government accounting and auditing rules.

IV. Confidentiality

Both parties agree that they shall each protect and maintain the confidentiality of all personal information, in accordance with applicable governing laws. Further, the Parties agree that the activities covered by this Agreement are confidential in nature, and the Parties respective employees, personnel, agents and representatives shall not, during the term of this agreement and after its termination, disclose to or furnish any person or entity, or use for its own benefit, or cause the publication or disclosure of, any confidential information which has come or may come to its knowledge in the course of the implementation of this Agreement, or in the course of their stay within their places of assignment, and as an incident to this Agreement.

V. Effectivity:

The term of this agreement shall cover the activity entitled "**Orientation Training on Rapid HIV Diagnostic Algorithm Training (RHIVDA) for Regional Regulations, Licensing, Enforcement Division (RLED)**" conducted on September 13, 2019;

IN WITNESS WHEREOF, the parties hereto signed this **CONTRACT OF SERVICE** on 12<sup>th</sup> day of September 2019, in the City of Manila, Philippines.

**SAN LAZARO HOSPITAL (SLH)**  
(First Party)

**CITYSTATE TOWER HOTEL**  
(Second Party)

**EDMUNDO B. LOPEZ, MD, MPH, MHA**  
Medical Center Chief II

**RONNIE G. ARCEGA**  
Hotel Manager

Signed in the presence of:

**ANGELI JOYCE I. FIGURACION, CPA**  
Accountant IV

**WINKEL DEE B. BERNARDINO**  
Assistant Sales & Marketing Manager



ANGEL DE LA ROSA  
Asst. Sales & Marketing Manager

ANGEL JOYCE I. FIGUEROA, CPA  
Accountant IV, Accounting Dept.

RONNIE G. ARCEGA  
Hotel Manager

EDMUNDO B. LOPEZ, MD, MPH, MHA  
Medical center Chief II

### ACKNOWLEDGEMENT

Republic of the Philippines )  
City of CITY OF MANILA

BEFORE ME, a NOTARY PUBLIC for and in the City of CITY OF MANILA, Philippines, on this 12 day of SEP 2019 personally appeared **EDMUNDO B. LOPEZ, MD, MPH, MHA**, Medical Center Chief II of San Lazaro Hospital and **RONNIE G. ARCEGA**, Hotel Manager of Citystate Tower Hotel, known to me to be the same persons who executed the foregoing Contract of Service for Lease of Property and Venue consisting of three (3) pages including this page, all pages of which have been signed by the parties and their witness, and who acknowledges to me that the same is their free and voluntary act and deed.

The Government Valid Identification Cards of the parties were exhibited to me, the same bearing:

| NAME                              | ID No. | Place of Issue | Date of Issue |
|-----------------------------------|--------|----------------|---------------|
| EDMUNDO B. LOPEZ, MD,<br>MPH, MHA |        |                |               |
| RONNIE G. ARCEGA                  |        |                |               |

IN WITNESS THEREOF, I have hereunto set my hand and affixed my notarial seal the day, year and place above written.

**ATTY. GILBERTO B. PASIMANERO**  
Notary Public  
Notarial Center  
Dep# 012434 Exp. 7-27-17 until 2019  
P. O. Box 8008915 - 1-3-2019  
E. # 25473, TIN# 103-098-346  
AICLE Compl. No. VI-0011418 until 4-14-2022

Doc. No. : 625  
Page No. : 127  
Book No. : 20  
Series of 2019

